

Faculty Senate Curriculum Committee Minutes
October 1, 2013
1:10-1:58 PM, Room 107, Lab of Mechanics

Present: Jan Thompson, Chair. Members: Curt Youngs (Agriculture and Life Sciences), Bill Dilla (Business), Cameron Campbell (Design), Doug Jacobson (Engineering), Judy Strand (Grad College), Suzanne Hendrich (Human Sciences), Rob Wallace (Liberal Arts and Sciences), Char Hulsebus (Registrar), Diane Rupp (Registrar), Jared Danielson (Vet Med)

Thompson called the meeting to order at 1:10.

Approval of Minutes from Sept. 17, 2013: Two corrections were made to the minutes: Youngs indicated that he will give the college report for Agriculture and Life Sciences on Oct 29th, and a misspelling was corrected. Wallace moved approval of the minutes as amended; Hendrich seconded. The vote in approval was unanimous.

Review of previous items approved and forwarded to AAC

A. Policy for re-use of course numbers. A new policy was approved at the Sept. 17 meeting regarding the period of time that must elapse before a course number may be reused. The approved policy statement will be edited to clarify that four academic years must elapse between course deactivation and reactivation. Hulsebus and Rupp explained that this policy is necessary to ensure accurate degree audits.

Unfinished Business:

1. Subcommittee task updates

- A. Website. (Jan, Sherri) – Thompson reminded the committee that links need to be corrected, header sections need to be written, and where appropriate, length of appointment on roster should be corrected.

- B. Proposed new course form. (Subcommittee: Char, Curt, Rob, Jared). We are still waiting for changes to be implemented by the software developer.

2. Academic Standards item on GPA's. The University-level Academic Standards Committee is publicizing an existing policy which stipulates that faculty cannot place a GPA or grade-related requirement for admission into a course without permission from the University-level Academic Standards Committee. Members of the FSCC should communicate this to their college curriculum committees and faculty, etc. This policy reminder will also be placed on the FSCC website.

R. Wallace mentioned a related issue that is being considered by the Academic Standards and Admissions Committee. When students register for courses without necessary prerequisites, there is no recourse for faculty or departments to remove students from the course/s without failing them. The ASA is seeking a better screening process to address this problem, and a proposed process is likely to come to our committee for review/comment.

3. Reminder of Schedule for College Curriculum Reports – next three meetings (Oct. 15: ENG; GRAD, BUS; October 29: DSN, CALS, Vet Med; Nov. 12: LAS, HS

New Business:

1. The committee discussed the Master of Engineering in Energy Systems Engineering proposal. Youngs moved approval of the program, with Jacobson seconding. The proposal passed with 8 votes in favor and 0 opposing.

2. Youngs raised a question regarding the relationship between Chem 177 and Chem 177L for the purpose of registering for and/or dropping either course. Currently, the courses must be taken simultaneously, and are linked. If a student passes either Chem 177 or 177L, but fails the other, he/she must retake both. Furthermore, if a student is doing well in one, but not the other, he/she cannot drop one without dropping both, and both drops are counted against the student's 5 permitted drops. Students would prefer to be able to register for and/or drop just one of the two courses. If forced to drop both courses together, students would prefer that both drops not count towards their 5 allowed dropped courses. Rupp suggested that even if the overall policy does not change, the forced drop could be considered an administrative drop, and not count against the students' allowed drops. Following considerable discussion, Wallace volunteered to discuss the issue with Joe Burnett (Chemistry) and report back to the committee.

3. Youngs mentioned that some courses, including heavily enrolled courses, are listed in the catalog without specifying what semesters they will be offered (e.g. F/S, etc.). The committee discussed a number of examples, including ECON 101. The committee agreed that it would generally be helpful for such information to be listed. No additional action was taken regarding this suggestion during the meeting.

4. Campbell raised a concern regarding effective communication of graduate program policies concerning how many undergraduate level courses can be applied to a graduate degree. The Graduate College's new policy is that no more than two 400-level courses and one 300-level course can be applied to a graduate degree. Some departments are more restrictive, and a mechanism needs to exist to communicate this to prospective and current graduate students. It was determined that this information can be included in the department masthead during catalog editing. Additionally, J. Strand will add a statement to the Graduate College handbook indicating that department policies may be more restrictive. R. Wallace pointed out that an additional implication of the new Graduate School policy is that we can remove the "Non Major Graduate Credit" checkbox from the X-Course form.

Forthcoming FSCC Meetings: October 15 (College Reports); October 29 (College Reports); November 12 (College Reports); November 19 (**if needed** for College Reports), December 3

Meeting Adjourned -- 1:58 PM

Minutes submitted 10-2-13 by Jared Danielson