Faculty Senate Curriculum Committee Agenda
Monday Feb 15 2016
2:10 – 3:00 PM
Room 107 Lab of Mechanics

Attending: Doug Jacobson (Engineering, Chair), David Cantor (Business), Carl Rogers (Design), Suzanne Hendrich (Human Sciences), Diane Rupp (Registrar), Judy Strand (Graduate College), Gordie Miller (Liberal Arts and Sciences), Jared Danielson (Vet Med), Char Hulsebus (Registrar), Charles Schwab (CALS), Cole Staudt (Student Government)

Meeting called to order at 2:10 pm, adjourned at 3:00 pm

Minutes from January 25, 2016 were approved 7-0. Suzanne moved, Gordie Miller seconded

Old business:

1. There was nothing to report on the new degree from Business (entrepreneurship undergrad major proposal).
2. Further discussion on courses that are awarded 3 credits but 4 hours of contact is required (e.g., lecture section plus recitation section).
    a. What does it take to add another data type? It would need to be vetted through a number of groups, Institutional Research, IT. It could be done with extra work.
    b. Is there any advantage or disadvantage for departments for SCH? In some cases departments are receiving less SCH than what is listed.
    c. Reason some departments want to use it is because students are approaching the upper limit of credits in their degree program.
    d. Some departments are doing it because of room scheduling, staffing with TA
    e. One mechanism is to utilize supplemental instruction where advanced undergraduate students would sit in class and have help sessions based on scheduling between SI and students. Room reservation is handled by SI organization
    f. Concern that instructors will introduce more curriculum into the course where it is not represented in the course description or credit hour listing
    g. General preference from the committee is to find another way to schedule this type of instruction
    h. There is potential of push back from faculty claiming that it is already being done and a better way to manage it is necessary
    i. The committee would like to better understand how wide spread this occurs in other colleges.

New Business:

1. Proposal from CALS on prerequisites (refer to handout distributed prior to meeting).
    a. CALS has vetted, discussed and approved support for the document reviewed by committee.
    b. There is not a clear definition of what it means to be “required” or “recommended” in the university catalog.
    c. LAS would interpret that a perquisite means that the educational background in that course may or may not be used in the course.
    d. From a student perspective having “recommend” doesn’t make much sense.
    e. This may be an academic standards issue rather than curriculum standards because it may factor into student’s ability to drop a class given the number of allowed drops.
    f. It is important to maintain the ability to allow exceptions to the process based on student educational background
    g. There are automated checks once the semester has started that is distributed to college administration offices. There is new software being put into place and this issue can provide direction for the capabilities in the new software.
    h. There was general consensus that more discussion is needed at each college curriculum committee level in order to determine if this is appropriate at that particular college.
    i. There needs to be policy in place in order to deal with situations about prerequisites.
    j. First is to define the meaning behind the terms, second is the word enforceable, come to a university consensus for what process is most appropriate
    k. Registrar has ability to get course listing with prerequisite requirements to the committee. Committee wants know if it is course based, credit based, or other.

Open discussion

1. Department of Music is looking to create a new degree Bachelor of Music in Education. Need to go through the new program proposal process.

Next meeting: March 7, 2016 at 2:10pm in 107 Lab Mechanics

Submitted, Carl Rogers, February 16, 2016