



IOWA STATE UNIVERSITY
Faculty Senate

Curriculum Committee Meeting Minutes

Date: October 13, 2021

Time: 11:00 a.m.-12 noon

Location: Webex

Attending: Brumm (CALS and Chair), Engelken (VM), Fox (HS and minutes), Hargrove (LAS), Nilakanta (BUS), Schwartz (Engr). Ex-officio: Boyne (Provost), Hayes (Student Government), Keitges (Registrar), Robinson (Grad College), Tiarks (Registrar)

Guest: Jeffrey Kushkowski (Library)

1. Call to Order – 11:00 am
2. Agenda Approved with addition of item 5d, LIB 160 changes.
3. Minutes for September 29, 2021 approved.
4. Unfinished Business
 - a. Reviewed proposed policy for undergraduate certificates. Change allows granting of certificate without a baccalaureate degree. Some discussion of concerns over advising load and time spent tracking certificate students. Encourage linking to university admissions within description and eliminate all discussion of admissions process. Motion to approve Nilakanta, second Schwartz. Motion approved 6-0-0.
 - b. Clarification to undergraduate policies and procedures. Completed in prior meetings.
 - c. Interdisciplinary Coordinator roles and use of terms in catalog. List of coordinators shared by Jenni Keitges. Language in catalog includes interdepartmental, interdisciplinary, transdisciplinary, joint administration, cross-disciplinary, and multi-disciplinary. Interdepartmental has practical implications for students, others may be more for marketing and appearance of collaboration. Use of terms beyond interdepartmental in the catalog discouraged. Keitges and Brumm to discuss further and bring back to the committee.
 - d. One Health – 100 ideas in 100 Days Initiative – deferred to future meeting.
5. New Business
 - a. Standardizing language: specialization, option, emphasis, concentration, etc. – deferred to future meeting.
 - b. Graduate Handbook/Graduate Catalog – Robinson presented issues related to integrating graduate handbook into university catalog. Unclear if it is an HLC requirement and if we already have appropriate online connections between the graduate handbook and catalog. Critical goal is to have complete program

- learning outcome and assessment data by 2025 HLC review. Bottom line: learning outcomes need to be easy to find.
- c. Diversity, Equity and Inclusion Course on canvas for first year students – Daniel Hayes shared input from Student Government on desire for course or training similar to Title IX trainings for new students. Committee supports idea and asked for draft desired learning objectives from such a course.
 - d. Changes in LIB 160 reviewed and discussed. Jeffrey Kushkowski presented background for changes in the class. Discussion of learning outcome assessment process linked to this university wide course. Recommend to share changes with University Outcomes Assessment and review proposed course title with advisors. Continued discussion at the next meeting.

6. Adjourned 11:59 p.m.

NEXT MEETINGS:

11 a.m. – Webex

October 27

November 10

December 1