



IOWA STATE UNIVERSITY  
Faculty Senate

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**Curriculum Committee Meeting Minutes**

**Date: January 26, 2022**

**Time: 11:00 a.m.-12 noon**

**Location: Zoom**

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1. Call to Order – 11:00 am
  2. Approval of Agenda for January 26, 2022  
Agenda was approved.
  3. Approval of Minutes for December 1, 2021  
Minutes were approved with no objections.
  4. Unfinished Business
    - a. Lib 160 Name Change (Brumm)  
Committee voted to approve 6-0-0
    - b. Academic terminology (Robinson)  
The terminology approved by the committee last semester for “Option” will only apply to undergraduate majors. Graduate programs use different terminology and it will remain the same for the 2022-2023 catalog. Clarification of graduate terminology will be made in the 2023-2024 catalog.
    - c. Policy on variable credit (Keitges)  
A motion was made to limit the number of credits for a variable credit course to 15 maximum. Motion approved 6-0-0
  5. New Business
    - a. Academic standards – 15 credits stand-alone (Brumm)  
The Academic Standards Committee (ASC) asked for feedback on a proposal to require that at least 15 credits for multiple majors in each not be used to meet any other requirement (i.e., stand-alone). No concerns except for how it would apply to secondary majors. Zarecor and Brumm will provide feedback to ASC.
    - b. Catalog editing calendar (Zarecor)  
Information was shared about the processes colleges use to approve catalog changes – it appears to vary considerably. Perhaps a “curriculum best practices” document is in order to provide guidance for colleges that wish to revise their processes. Topic for future meetings.
  6. Adjourn
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**NEXT MEETING: 11 a.m. – Zoom, February 9, 2022.**

Respectfully submitted,  
Tom Brumm