

Faculty Senate Curriculum Committee (FSCC) Minutes
Tuesday September 8, 2020
2:00 – 2:55 PM
Room: virtual

Attending:

Voting members: Tom Brumm (CALs; FSCC chair), Anne Clem (BUS), Jonathan Fox (CHS), Mark Hargrove (LAS), Doug Jacobson (ENG), Michael Yaeger (VetMed), Jelena Bogdanović (CoD)

Ex-officio: Shawn Boyne (Provost's office, Academic Quality and Undergraduate Education), Amber Tiarks (Registrar), Jenni Keitges (Registrar), and Sebastian Speer (Graduate College).

Guests: none.

Tom Brumm, CALs; FSCC chair, convened the meeting at 2:00pm.

- Welcome and short introduction of the participants. Agenda reviewed and approved; minutes assigned.
- Approval of FSCC minutes from April 15, 2020; vote 7 (for)/0 (against)/0 (abstain).

Old Business:

1. **Subcommittees from 2019-2020;**

Status: tabled

Discussion of the status of the subcommittees formed during AY19-20 under Doug Jacobson as FSCC chair, regarding the Undergraduate/Graduate Programs Policy and Procedures, AY 19-20: subcommittee #1: Curriculum Consistency (from fall 2019: Doug Jacobson, Tom Brumm, Jonathan Fox, Jelena Bogdanović, James Klimavicz, and Judy Strand); #2: alternative degrees and course delivery methods.

Shawn Boyne (Provost's office, Academic Quality and Undergraduate Education) will check the status with the Provost's office and Ann Marie VanDerZanden.

Short discussion. Tabled until further notice.

New Business:

1. **Artificial Intelligence, MS**

Proposal from the LAS (computer science) presented by Mark Hargrove. All relevant documents sent in advance and briefly discussed. A motion was made to approve the proposal. Motion seconded, and unanimously approved: vote 7 (for)/0 (against)/0 (abstain).

2. **Discontinuation – MS and Ph.D. in Biorenewable Resources & Technology Interdisciplinary**

Sebastian Speer (Graduate College) presented the case: lack of interest in the program; most courses dual-listed, hence no significant changes to the catalogue offerings. Brumm clarified lack of funding and support for interdisciplinary programs, mostly related to the logistics how the interdisciplinary programs acquire financial support. There are three (3) currently enrolled students into program. Speer explained that they need to finish by 2020. Jenni Keitges explained different procedures for undergraduate and graduate students enrolled in discontinued programs. Speer confirmed that the Graduate College is willing to work with currently enrolled graduate students in the Biorenewable Resources and Technology and help them finish their studies. A motion was made to approve the proposal to discontinue Ms and PhD in biorenewable resources and technology, seconded, and unanimously approved: vote 7 (for)/0 (against)/0 (abstain).

3. Defining Course Modalities with respect to the Percentage of Online Instruction

<https://www.celt.iastate.edu/wp-content/uploads/2020/07/iowa-state-university-course-delivery-modes.pdf>

Presented by Boyne and additionally discussed by committee members. The current course modalities are in accordance with the recommendations from the Department of Higher Education and relate to national standards, especially in the light of COVID-19. The document has minimal language with percentages that define f2f instruction as being at least 75% in the classroom and hybrid instruction at least 25% on-line. After short discussion, a motion was made to endorse the document; seconded, and unanimously approved: vote 7 (for)/0 (against)/0 (abstain).

Upcoming items/issues/concerns for 2020-2021:

1. Boyne: BA in applied sciences
2. Bogdanović: on-line master's program (CDEV) from CRP, CoD
3. Brumm and Hargrove: Bachelors program in multidisciplinary studies (CALs and LAS)
4. Jonathan Fox: name change for minor and new minor
5. Brumm: extension graduate certificate from CALs

Concerns: Brumm – valid lists of voting faculty in the CALs, issue due to dual-listing in workday; Speer can assist with lists by college, by department; by program; short discussion about procedures for voting

Updates from the colleges on any challenges/successes so far this academic year

Brumm opened the floor to voice any COVID-19 related issues; brief discussion on contact tracing; first two weeks of school were a bit chaotic (Boyne); no curriculum issues; Hargrove and Clem exchanged experiences related to on-line testing and procedures, including good experiences.

Continuous improvement report to the Board of Regents

Boyne explained that there is on-going work on this report and process; there is a need for more useful procedure; in general, not to worry about continual improvement report during this AY.

With no other items to discuss, meeting adjourned at 2:55 pm.

Respectfully submitted,
Jelena Bogdanović, September 8, 2020.