1. Introductions and Committee Purpose
   a. Committee Charge – Considers policies and procedures related to academic standards and admissions for both prospective and enrolled undergraduate students

2. Approval of Minutes – October 11, 2018

3. Old Business
   a. HS Science Courses
      • Current Minimum HS Course Requirements for Admission: Three years, including at least two years of courses which emphasize elements of biology, chemistry, or physics
      • Old Requirement: Three years, including one year each from any two of the following: biology, chemistry, and physics.
      • Requests to consider Earth Science and Computer Science
      • Next Generation Science Standards – how will this affect admission requirements?
   b. Reminder – Procedures for Approval of Special GPA, Grade or other Special Requirements
   c. Summer Option – last offered Summer 2019
      • Elimination – approved December 2018
      • Reinstatement – Change in Catalog (2019-2020)–
        http://catalog.iastate.edu/registration/#reinstatementrenewaltext
         • Juniors and seniors with extenuating circumstances may request a waiver of absence, subject to approval of the Academic Standards committee of their college
      • Message to be sent to College Academic Standards Committees in Spring

4. New Business
   a. FYI - Minimum Credit Requirement for Graduation
      • Degree Audit Team – identified a major with a curriculum that requires a minimum of 119 credits
      • HLC’s Assumed Practices – institution conforms to the accepted minimum program requirement of 120 semester credit hours for a bachelor’s degree.
      • Resolution: Add statement to University Catalog within the Bachelor’s Degree Requirements sub-section:
         • ‘A minimum of 120-semester credits and a cumulative grade point average of at least a 2.00 in all work taken at Iowa State University is required for graduation.’
   b. Credit for Prior Learning (Suchan)
      • Clarification of ISU policy to be in compliance with HLC
   c. Same Major and Minor Combinations
      • Include statement in catalog that minors must be a different degree program than the student’s major.
      • Catalog: Minors: http://catalog.iastate.edu/collegescurricula/#minorstext
d. Pass/Not-Pass Application of Credit – discrepancy in policy
   • Catalog: Students may choose to take a maximum of 9 semester credit hours on a Pass-Not Pass basis. ([https://www.registrar.iastate.edu/students/add-drop/pass-notpass](https://www.registrar.iastate.edu/students/add-drop/pass-notpass))
   • AccessPlus – only counts courses which students received ‘Pass’ towards the 9 semester credits
   • Degree Audit – counts courses which student received ‘Pass’ and ‘Not Pass’

e. Discussion of Assessment of Policy Changes
   • Transfer GPA – admission approved if you have completed at least 24 semester credits of transferable coursework with a 2.25 transfer GPA
     • How many students were denied?
     • What is the successes of 2.25 -2.50 transfers?
   • Elimination of Summer Option
   • Changes to Academic Renewal – current policy – not have enrolled at ISU for 4 or more consecutive calendar years
   • Others?

f. Should we establish a rotation for review of policies?
   • Drop Limit Policy - [https://www.registrar.iastate.edu/students/add-drop](https://www.registrar.iastate.edu/students/add-drop)
     • Work Group?
   • Posthumous Degree Policy
   • Transfer Credit Deficiencies- [http://catalog.iastate.edu/admissions/#transfercreditstext](http://catalog.iastate.edu/admissions/#transfercreditstext)
   • Taking AP Credits in College - [http://catalog.iastate.edu/admissions/#creditbyexaminationtext](http://catalog.iastate.edu/admissions/#creditbyexaminationtext)
   • Academic Renewal for Transfer Students – current policy does not allow academic renewal for transfer students
   • Others?