# Iowa State University Agenda

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| Introductions and Committee Purpose  
Considers policies and procedures related to academic standards and admissions for both prospective and enrolled undergraduate students | Terri Boylston |
| Approval of Minutes – November 12, 2019 | Terri Boylston |
| Old Business-  
1A. Instructor Signature on Period 2 Drops  
https://www.registrar.iastate.edu/students/add-drop  
*During this period, schedule changes require signatures of adviser and instructor and are processed on a Schedule Change form.*  
- Add clarifying information to the policy on the purpose of the instructor signature. | Jennifer Suchan |
| Old Business-  
1B. Admission of Home School Students Policy | Phil Caffrey |
| Old Business-  
1C. Academic Grievance and Academic Appeal Policy  
- Dean of Student’s Website:  
  https://www.studentassistance.dso.iastate.edu/resources-for-students/issuesconcerns/academicgrievances  
- Catalog:  
  http://catalog.iastate.edu/academics/#academicgrievancesappealstext  
- Add language around the finality of the decision of the DOS | Jennifer Suchan |
| Old Business  
1D. Pass/Not Pass Application of Credit  
- Should P/NP count as credits (currently 9 credits) or courses? | Terri Boylston |
| Old Business | Jennifer Suchan |
| Old Business  
1E. Posthumous Degree Policy  
- Current policy – “If a deceased student was very close to earning a degree, in special cases the degree can be awarded posthumously. Normally, the student would be within one semester (i.e. within 18 credits for an undergraduate degree) of completing the requirements for the degree at the time of death. “(see attached file) | Jennifer Suchan |
**Proposed policy:** The proposal is that the policy be opened, eliminating the 18 credit threshold requirement. This change would honor the student’s intentions and goals to get a degree, provide closure to the family and align with Iowa State University culture. If adopted:

- The Dean of Student’s Office would be notified of the student’s passing, they would follow their protocol.
- The colleges would provide feedback and recommendations to the Provost’s office.
- The Provost would review and make the determination of whether the student would be granted a posthumous degree.
- There would be an opportunity to award posthumous degrees retroactively, if requested. The family would be allowed the decision as to whether they would be willing to accept the degree.
- Discussion – wording appropriate to indicate student intent to graduate from Iowa State University. ‘good standing’, ‘acceptable progress’???

### New Business –

**2 A. Issue with ENGL 250 Requirement**
- University requirement of C or better in ENGL 250 – effective with Fall 2018 (2018-2019 catalog)
- Question – regarding transfer students taking ENGL 250 prior to 2018 and ISU catalog year

### New Business –

**2B. Course Prerequisite Policy** (attached file: ‘Prereq catalog language updates_2019- discussed 2020.1.16.doc )

### Proposed Work Groups:
- Stand-Alone Credits for Dual-Majors
- Major-Minor Combinations (Suchan, Sterle)
- Drop Limits & Designated Repeats (Suchan, Compton, Moody, Selby)

### Future Meeting Dates:
- Feb. 20, 1:1002 PM, 3155 Marston Hall
- March 19, 1:10-2 PM, 3150 Beardshear Conf. Room (spring break)
- April 16, 1:10-2 PM, 3150 Beardshear Conf. Room