

IOWA STATE UNIVERSITY NOTES

Academic Standards and Admissions Committee	Key Roles
Date: November 15, 2023	Meeting Leader: Terri Boylston
Place 3150 Beardshear	Support: Kara
Start Time: 4:00 p.m.	End Time: 5:00 p.m.

Topic
Consent approval of minutes 10-18-2023
Updates: Grading Policy – as Impacts Repeating Courses: <ul style="list-style-type: none"> To be presented at AAC on 11/16/2023
Academic Dishonesty/Course Drop Policy <ul style="list-style-type: none"> Course Drop Policy – instructors not allowed to deny the student the ability to drop a course – even if it is in relation to academic misconduct Academic Misconduct – grade impact 2019-20 catalog (https://catalog.iastate.edu/previouscatalogs/2019-2020/academic_conduct/#academicdishonestytext) <p>A student accused of academic misconduct has the option to stay in the class or to drop the class if the drop is made within the approved time periods and according to the regulations established by the university. If the student chooses to drop the class, the student will be required to sign a statement of understanding that if the student is later found responsible for academic misconduct, then the student will receive an "F" for the course.</p> <ul style="list-style-type: none"> 2020-21 catalog (https://catalog.iastate.edu/previouscatalogs/2020-2021/academic_conduct/#academicdishonestytext) <p>A student accused of academic misconduct has the option to stay in the class or to drop the class if the drop is made within the approved time periods and according to the regulations established by the university.</p> <ul style="list-style-type: none"> Legal Counsel – 2 separate issues (grade issue and Student Code of Conduct violation finding (does not issue grade-related sanctions))
Notes: <ul style="list-style-type: none"> <i>Per Sarah Kellogg, for years, there has not been a form referenced in the highlighted section above indicating student understanding about drops</i> <i>AY2022-2023: there were 345 referrals for academic misconduct</i> <ul style="list-style-type: none"> <i>Most were low-achieving students</i> <i>Low repeat offenders</i> <i>Number of graduate students has increased recently, which is a serious issue!</i> <i>Faculty are generally good about working with students</i> <i>If student accused of misconduct doesn't admit to it, student will go through an evaluation and can drop course prior to 10th week without instructor approval; if after 10th week, student cannot drop without instructor approval</i> <ul style="list-style-type: none"> <i>Dropping courses can have financial impact on students if it puts them below financial aid qualification (i.e. military students would be better off taking an F for the course than dropping)</i>

- *Per Frank, we need to do a better job communicating the Academic Integrity Alternative Resolution Program (below)*
- **Academic Integrity Alternative Resolution Program**
(<https://www.policy.iastate.edu/sites/default/files/resources/66/Policy-Student%20Code%20of%20Conduct%202022-09-02.pdf>) – current process
 - *If student admits misconduct, instructor may assign a grade according to his/her discretion and what is outlined in course syllabus*
 - *If student denies responsibility, instructor does not assign a grade for the assignment or course (leave grade as N for grade processing) until the Office of Student Conduct has shared the student disciplinary conclusions*
 - *If student is found responsible for academic misconduct by Office of Student Conduct or Student Conduct Hearing Board, student disciplinary sanctions are imposed based on totality of circumstances. Academic decisions imposed by faculty/instructors are at their discretion, based on course, program, college, and/or department policy and procedures. Procedures for case classification and resolution align with those for nonacademic disciplinary cases.*
- *Frank favors including language from Academic Integrity Alternative Resolution Policy in syllabus indicating:*
 - *If found responsible for academic dishonesty, it is at faculty's discretion to assign an F grade and have Office of the Registrar add course and grade back to student's record*
 - *Terri to write language and send to Sarah, Laura, Denise and Kelsey for approval prior to next meeting*
 - *ASAC to vote on language at next meeting*

Academic Progress/Academic Dismissal/Reinstatement

- Overall plan – work on all pieces separately, then review to make sure all align
- Advance each policy (academic progress, academic dismissal, reinstatement) as separate policies
- **Academic Dismissal**
 - *Dismissal should be uniform across the university*
 - *All students have opportunity to petition to be reinstated*
 - *Criteria for Early Reinstatement should be consistent across the university*
- **Reinstatement Policies – following Academic Dismissal**
 - Compare policies across colleges (spreadsheet in CyBox)
 - Registrar's website: <https://www.registrar.iastate.edu/students/reentry/reinstatement-after-academic-dismissal>
 - Catalog: https://catalog.iastate.edu/academic_standing/
 - Discussion Points
 - Consistent requirements following reinstatement (credit hours, specific GPAs...)
 - Policy for early reinstatement?
 - Student appeal – define

Notes:

Goal is for App form and criteria for reinstatement to be uniform for all colleges

- *Reinstatement and reentry can be same process in Workday; need to determine steps of the process*
- *Academic adviser will be involved*
- *Need to set dates for review of readmission as early as possible*
- *Cassie to provide Workday graduate example for all to see what the process and documents look like*

- **Academic Standing /Progress**

- [Academic Standing | Iowa State University Catalog \(iastate.edu\)](#)
- https://catalog.iastate.edu/academic_standing/#academicprogresstext
- Review - is policy too complex and confusing?
- Do we agree with current policy regarding changing colleges after Period 3?
- Warning and Probation terms and definitions??

Terri to upload peer institution criteria for academic standing into CyBox

Summer Academic Standards Regulations

- https://catalog.iastate.edu/academic_standing/#summertext
- Clarification for ability for students that have been dismissed to enroll in summer session

Prerequisite Policy