

IOWA STATE UNIVERSITY NOTES

Academic Standards and Admissions Committee	Key Roles
Date: January 26, 2024	Meeting Leader: Terri Boylston
Place 2510 Beardshear	Support: Kara
Start Time: 2:00 p.m.	End Time: 3:00 p.m.

Topic	Leader(s)
Consent approval of minutes 12-06-2023	Terri Boylston
Updates: Grading Policy – as Impacts Repeating Courses: <ul style="list-style-type: none"> Approved FS, 01-23-2024 	Terri Boylston
Academic Dishonesty/Course Drop Policy <ul style="list-style-type: none"> Course Drop Policy – instructors not allowed to deny the student the ability to drop a course – even if it is relation to academic misconduct Academic Misconduct – grade impact 2019-20 catalog (https://catalog.iastate.edu/previouscatalogs/2019-2020/academic_conduct/#academicdishonestytext) <p>A student accused of academic misconduct has the option to stay in the class or to drop the class if the drop is made within the approved time periods and according to the regulations established by the university. If the student chooses to drop the class, the student will be required to sign a statement of understanding that if the student is later found responsible for academic misconduct, then the student will receive an "F" for the course.</p> <ul style="list-style-type: none"> 2020-21 catalog (https://catalog.iastate.edu/previouscatalogs/2020-2021/academic_conduct/#academicdishonestytext) <p>A student accused of academic misconduct has the option to stay in the class or to drop the class if the drop is made within the approved time periods and according to the regulations established by the university.</p> <ul style="list-style-type: none"> Legal Counsel – 2 separate issues (grade issue and Student Code of Conduct violation finding (does not issue grade-related sanctions)) Proposed policy – including components in policy in 2019-20 and 2021-22 catalogs – see attached file 	Terri Boylston Denise Timberand
Notes: <ul style="list-style-type: none"> Further revised language in the proposed policy <ul style="list-style-type: none"> #4. To read: “If the student admits to misconduct, the instructor may assign a grade as outlined in the syllabus and based on college-specific policy.” The sentence addressing the student dropping the course changed to read: “If the student chooses to drop the class and is later found responsible for academic misconduct, then, at the discretion of the instructor, academic repercussions may follow, per the course syllabus and/or college-specific policy, up to and including receiving an F for the course on the transcript.” Cleaned up language throughout to reflect more consistency. 	

<ul style="list-style-type: none"> ○ <i>Determined policy must be in course syllabi, as it is the contract with students.</i> ○ <i>Academic Misconduct policy passed 6-0 as modified; will now go to Academic Affairs Council at their next meeting.</i> 	
<p>Academic Progress/Academic Dismissal/Reinstatement</p> <ul style="list-style-type: none"> • Overall plan – work on all pieces separately, then review to make sure all align • Advance each policy (academic progress, academic dismissal, reinstatement) as separate policies • Academic Dismissal <ul style="list-style-type: none"> • <i>Dismissal should be uniform across the university</i> • <i>All students have opportunity to petition to be reinstated</i> • <i>Criteria for Early Reinstatement should be consistent across the university</i> • Reinstatement Policies – following Academic Dismissal <ul style="list-style-type: none"> • Compare policies across colleges (spreadsheet in CyBox) • Registrar’s website: https://www.registrar.iastate.edu/students/reentry/reinstatement-after-academic-dismissal • Catalog: https://catalog.iastate.edu/academic_standing/ • Discussion Points <ul style="list-style-type: none"> • Consistent requirements following reinstatement (credit hours, specific GPAs...) • Policy for early reinstatement? • Student appeal – define • Academic Standing /Progress <ul style="list-style-type: none"> • Academic Standing Iowa State University Catalog (iastate.edu) • https://catalog.iastate.edu/academic_standing/#academicprogress • Review - is policy too complex and confusing? • Do we agree with current policy regarding changing colleges after Period 3? • Warning and Probation terms and definitions?? • Actions/programs for students on warning and probation? • Definition of good standing • Changing 75 credit threshold to end of SO year – for consideration of cumulative GPA affecting academic standing <p>Discussion:</p> <ul style="list-style-type: none"> • 75 credits threshold – <ul style="list-style-type: none"> ○ <i>Is 75 credits the right number?</i> ○ <i>Need to clarify if 75 credits includes only courses completed or all courses attempted or earned.</i> ○ <i>Frank Peters provided history of Probation and Warning policy:</i> <ul style="list-style-type: none"> ▪ <i>In the 2005/7 Catalog, Page 43: Students were placed on probation if their cum GPA was below 2.00 AND they had attempted 90 more credits; however, the number of credits was lower for BUS (60) and DES (30). ENG was the only college that looked at term GPA. ENG had a rule that if student was over 60 credits, and TERM GPA was below 2.00, then student went on probation. In all</i> 	<p>Terri Boylston</p>

<p>cases, once on probation, student's GPA next semester had to be greater than 2.00 or else dismissed.</p> <ul style="list-style-type: none"> ▪ This was changed for the 2007/9 Catalog to add Warning and to read similar to how it does today, with tweaks through the years. ▪ Then in 2012/13, the ASAC relooked at the value of 75 credits to determine if that was an appropriate threshold to start looking at the cum GPA to make Probation determinations. The committee voted to stay the course. <ul style="list-style-type: none"> • Policy is confusing to students. Is it appropriate and fair? • Do we want to use different terminology? • ISU logo on Provost's Academic Programs pages needs to be changed (only Athletics can use IState logo). 	
<p>Attendance and Absences Academics Iowa State University Catalog (iastate.edu)</p> <ul style="list-style-type: none"> • Mandatory Class Meetings – Outside of Class <ul style="list-style-type: none"> • Current policy is unwritten – proposal to document policy: • Mandatory class meetings outside of the regularly scheduled time must meet the following guidelines: <ol style="list-style-type: none"> (1) Any out-of-class meetings must be listed in the Schedule of Classes when the students register (2) Regular class time must be reduced for any scheduled out-of-class required meetings (3) Any required out-of-class examinations (e.g. night exams) must be approved by the Provost • Do we need to include anything related to exams taken outside of the class at the ISU Test Center? 	Terri Boylston
<p>Summer Academic Standards Regulations</p> <ul style="list-style-type: none"> • https://catalog.iastate.edu/academic_standing/#summertext • Clarification for ability for students that have been dismissed to enroll in summer session 	Frank Peters
Prerequisite Policy	Terri Boylston Jennifer Suchan
Future Meetings	
<p>Spring Semester Meetings:</p> <ul style="list-style-type: none"> • Feb. 9 • Feb. 23 • March 1 • March 22 • April 5 • April 19 	