

## IOWA STATE UNIVERSITY AGENDA

Academic Standards and Admissions Committee	Key Roles
Date: Feb. 9, 2024	Meeting Leader: Terri Boylston
Place 2510 Beardshear	Support: Kara
Start Time: 2:00 p.m.	End Time: 3:00 p.m.

Topic	Leader(s)
<b>Consent approval of minutes 1-26-2024</b>	Terri Boylston
<b>Updates:</b> <ul style="list-style-type: none"> <li>Academic Dishonesty/Course Drop Policy - to be presented at AAC Feb. 26</li> </ul> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>➤ <i>Need to write statement for inclusion in syllabi before moving policy to AAC</i></li> </ul>	Terri Boylston
<b>Revisit Approach to Academic Progress/Academic Dismissal/Reinstatement</b>	Terri Boylston
<b>Academic Progress/Academic Dismissal/Reinstatement</b> <ul style="list-style-type: none"> <li>Overall plan – work on all pieces separately, then review to make sure all align</li> <li>Advance each policy (academic progress, academic dismissal, reinstatement) as separate policies</li> <li><b>Academic Dismissal</b> <ul style="list-style-type: none"> <li><i>Dismissal should be uniform across the university</i></li> <li><i>All students have opportunity to petition to be reinstated</i></li> <li><i>Criteria for Early Reinstatement should be consistent across the university</i></li> <li>Dismissal consequences for more than 2 dismissals?</li> </ul> </li> </ul> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>➤ <i>Proposed adding that any student with extenuating circumstances can request early reinstatement, which would get submitted to student's college Academic Standards Committee for determination as to whether student sits out or not</i> <ul style="list-style-type: none"> <li><i>Student would be responsible for initiating a plan to be more successful for the next semester; remove "at least 45 days" before the beginning of the semester; short turn-around time</i></li> <li><i>Dismissal would go on student's record whether or not early reinstatement is granted</i></li> <li><i>Per Frank, ENG had 21 early reinstatement petitions from F23; one-half were reinstated</i></li> </ul> </li> <li>➤ <i>Samantha to further discuss proposed changes with colleagues and get their input and agreement, hopefully</i></li> <li>➤ <i>Terri to update agreed-upon language changes to policy in CyBox</i></li> <li>➤ <i>Goal is to vote on Academic Dismissal policy at next meeting</i></li> </ul> <ul style="list-style-type: none"> <li><b>Reinstatement Policies – following Academic Dismissal</b> <ul style="list-style-type: none"> <li>Compare policies across colleges (spreadsheet in CyBox)</li> </ul> </li> </ul>	Terri Boylston

- Registrar's website:  
<https://www.registrar.iastate.edu/students/reentry/reinstatement-after-academic-dismissal>
- Catalog: [https://catalog.iastate.edu/academic\\_standing/](https://catalog.iastate.edu/academic_standing/)
- Discussion Points
  - Consistent requirements following reinstatement (credit hours, specific GPAs...)
  - Policy for early reinstatement?
  - Student appeal – define

**Notes:**

- *Need to include length of dismissal (two academic semesters) in policy, as well as a statement regarding how many dismissals a student may have before permanent dismissal (UNI = 2)*
- *Per Frank, keep #4 preventing students who were dismissed by one college and subsequently reinstated by another college from transferring back to the original college unless permission is granted by the Academic Standards Committee of the original college*
- *If student doesn't get GPA for term, decision comes from university*
- *Petition for reinstatement to go through college but will be posted on Registrar webpage; per Jennifer, petition process should not be codified in policy but refer students to a form that this committee will develop*
- *Discussed common set of documents to be completed and a common set of due dates (S/F) for applications, to be referenced only on webpage and not in catalog*
- *Jonathon to pull data on how many students have returned after 2<sup>nd</sup> dismissal*
- *Terri to clean up approved policy language in CyBox*
- *Next item to be reviewed at next meeting: dismissal and early reinstatement appeals*

- **Academic Standing /Progress**

- [Academic Standing | Iowa State University Catalog \(iastate.edu\)](#)
- [https://catalog.iastate.edu/academic\\_standing/#academicprogress](https://catalog.iastate.edu/academic_standing/#academicprogress)
- Review - is policy too complex and confusing?
- Do we agree with current policy regarding changing colleges after Period 3?
- Warning and Probation terms and definitions??
  - Clarifying language – warning – only once
- Actions/programs for students on warning and probation?
- Definition of good standing
- Changing 75 credit threshold to end of SO year – for consideration of cumulative GPA affecting academic standing

**Attendance and Absences** [Academics | Iowa State University Catalog \(iastate.edu\)](#)

- **Mandatory Class Meetings – Outside of Class**
  - Current policy is unwritten – proposal to document policy:

Terri Boylston

<ul style="list-style-type: none"> <li>• Mandatory class meetings outside of the regularly scheduled time must meet the following guidelines:               <ol style="list-style-type: none"> <li>(1) Any out-of-class meetings must be listed in the Schedule of Classes when the students register</li> <li>(2) Regular class time must be reduced for any scheduled out-of-class required meetings</li> <li>(3) Any required out-of-class examinations (e.g. night exams) must be approved by the Provost</li> </ol> </li> <li>• Do we need to include anything related to exams taken outside of the class at the ISU Test Center?</li> </ul>	
<b>Summer Academic Standards Regulations</b> <ul style="list-style-type: none"> <li>• <a href="https://catalog.iastate.edu/academic_standing/#summertext">https://catalog.iastate.edu/academic_standing/#summertext</a></li> <li>• Clarification for ability for students that have been dismissed to enroll in summer session</li> </ul>	Frank Peters
<b>Prerequisite Policy</b>	Terri Boylston Jennifer Suchan
<b>Future Meetings</b>	
Spring Semester Meetings: <ul style="list-style-type: none"> <li>• Feb. 23</li> <li>• March 1</li> <li>• March 22</li> <li>• April 5</li> <li>• April 19</li> </ul>	