

**IOWA STATE UNIVERSITY MINUTES**

<b>Meeting: Academic Standards and Admissions Committee</b>	<b>Key Roles</b>
Date: Wednesday, Nov. 11, 2020	Meeting Leader: Terri Boylston
Place: virtual	Support: Laura Bell
Start Time: 2:00 p.m.	End Time: 3:00 p.m.

<b>TOPIC</b>	<b>DISCUSSION</b>
Happy Veterans' Day	
Approval of Minutes –November 4, 2020	Motion to approve: Selby, Townsend (second) Unanimously approved.
<b>• OLD BUSINESS</b>	
1A Winter Session <ul style="list-style-type: none"> <li>Academic Dismissal Decisions and Time Line (see 'Academic Dismissal Decisions and Timeline') – update from Jennifer</li> </ul>	<p>Originally the 4 credit maximum was set as a strong recommendation. This has since become a requirement. This is an issue for our military student who have to be enrolled in 4 or more credits to get their full military benefits.</p> <p>For our students who are using military benefits, they have to be enrolled full time during the certifiable period. This period is December 14 through January 25. To get 100% of their benefits from the VA they have to be enrolled this entire time.</p> <p>To get their full benefits for spring they have to be enrolled in 12 credits or more. Even though the winter session courses are part of spring this is a different certifiable period. Jennifer is asking for an exception for these military students. Diane Rupp has been asked to take this issue forward to the Executive committee.</p> <p>Jennifer has pulled the academic status of all these students with the exception of one, all are highly performing students.</p> <p>Non-military students will be paying for these courses out of pocket. They do not have additional financial aid. Our military students are using their military benefits which is not additional financial aid. This is a separate pool of money.</p> <p>Action Item:</p> <ul style="list-style-type: none"> <li>Jennifer will share the timeline for drops with the committee.</li> </ul>
1B. Graduation with distinction – transfer students <ul style="list-style-type: none"> <li>Transfer students – feeling unfairly discriminated against by the 60-credit hour threshold requirement (50-credits graded) for graduation with distinction</li> </ul>	<p>The proposal has been reviewed and approved at the first reading of the Academic Standards Executive Council meeting.</p> <p>Jennifer shared an email with Terri from a transfer student who is upset they are not able to graduate with distinction. This particular student shared it was difficult for transfer students to meet the 60 hour threshold, especially when they are in a 120 credit program and this student transferred in 65 credits. This student will have 65 ISU credit when</p>

	<p>they graduate at the end of the fall 2020 semester. The concern is they have a number of credits that are not graded credits. The student raised the larger issue that it is difficult for transfer students have greater difficulty reaching the 60 hour threshold. This is the third transfer student who has brought this issue to Jennifer.</p> <p>If a student is transferring from an accredited school, we have an unlimited cap of credits that students can bring in. There have been some high performing students who have transferred to ISU and been unable to graduate with distinction due to not meeting the 60 hour requirement.</p> <p>Transfer students are defined by when a student takes college courses. For example, a high school student who takes college courses and transfers these credits to ISU. There are high school students who have transferred a large number of college credits and are not classified as transfer students.</p> <p>Bachelor of Liberal Arts students can graduate with distinction if they have 45 credits of course work. This does not define graded or not graded coursework.</p> <p>When you transfer, you are making some decisions and sacrifices to be enroll in the new institution.</p> <p>Mathematically, it is not fair for our transfer students who are bringing in a degree from another institution, enroll in a 120 credit program and need 60 credits from ISU to graduate with distinction. This requires the student to stay at ISU longer to earn these needed credits.</p> <p>Action Items;</p> <ul style="list-style-type: none"> <li>• We will table this discussion.</li> <li>• Jonathan Compton will provide data regarding transfer students and graduation with distinction.</li> </ul>
<p>1C. Drops and Drop Limits and Repeat Credits</p> <ul style="list-style-type: none"> <li>• Drop limit: <a href="https://catalog.iastate.edu/registration/#limitsholdstext">https://catalog.iastate.edu/registration/#limitsholdstext</a></li> <li>• Repeats: <a href="https://catalog.iastate.edu/academiclife/gradingsystem/#gradepoliciestext">https://catalog.iastate.edu/academiclife/gradingsystem/#gradepoliciestext</a></li> <li>• Proposed Policy</li> </ul>	<p>Drops:</p> <p>There were two major changes proposed:</p> <ul style="list-style-type: none"> <li>• All undergraduate students regardless of their classification will have 5 courses to drop.</li> <li>• If a student is dropping a lecture and lab that is counted as two separate courses this will count as one drop.</li> </ul> <p>We will need to check with Vet Med to inquire if they would like to propose changes to the drop policy for their programs.</p> <p>If a student drops a one credit course, it does not count toward their drops. The lecture and lab drop counting as one could cause problems for the Registrar's office. If this were to become an automatic process, we would need assistance from IT. There are number of projects on IT's list and we are unsure how much time they could devote to</p>

this effort at this time. If this was a process rather than policy, advisers would be provided education and have an understanding that if a student dropped a course and lab then they would need to increase the student's drop. This is to prevent the student from being penalized.

Currently, ADIN is programmed if you are a freshman (less than 30 credits) you get 5 drops. If you are transfer student with more than 30 credits you get 4 drops. Vet med students get 4 drops.

Policy Updates:

- Include messaging in the policy to include the lecture and lab drop. Having this added to the catalog will be helpful to advisers and students for reference. This procedure will also be communicated with advisers.
- Add a statement at the end "Lecture and laboratory courses which are offered as separate courses, but are required to be taken concurrently are considered as one course drop. Students should work with their adviser to adjust their drop limit accordingly."

If approved, this will be shared with RCC to discuss the process.

Repeats:

The policy was updated to reflect 5 courses, not to exceed 18 credits.

Colleges have expressed concerns about students taking core courses in their programs multiple times. This may be a sign to the student that the major may not be a fit for them.

Policy updates:

- Some institutions state a student cannot repeat a course unless they have a C- or below.
- Merge point two and point 5. "Student may repeat any course. A course initially taken for a grade must be repeated as a graded course. A course initially taken as Pass/Not pass may be repeated as a graded or Pass/Not pass course."
- Proposed addition of the following: "If a student attempts a course three or more times, only the grade for the first attempt will be excluded from the calculation of the grade point average. The grades from the subsequent attempts will be used to calculate the grade point average."
- This would require the student to use these as non-designated repeats.
- Students who are using a number of repeats are often repeating the same course. This could be an

	<p>indicator that the major is not correct for the student.</p> <ul style="list-style-type: none"> <li>○ This allows the students to adjust their academic record. If you take a course multiple times, is this a true reflection of their academic record. These grades will show on the student’s record, however, it will not be reflected in the student’s cumulative GPA.</li> <li>○ The original grades will stay on the student’s transcript showing they repeated the course.</li> </ul> <ul style="list-style-type: none"> <li>● Update wording: “The most recent grade for a course a student repeats will be used in computing the student’s cumulative grade point average rather than the previous grade(s), up to a limit of 5 courses with a maximum of 18 credits.</li> </ul> <p>Proposal:</p> <ul style="list-style-type: none"> <li>● Due to gpa’s being calculated by every credit there is a proposal to change this to 18 credits and remove the 5 course maximum for repeats.</li> </ul>
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**NEW BUSINESS**

<p>2A. Transfer Deficiencies  <a href="https://catalog.iastate.edu/admissions/#transfercreditstext">https://catalog.iastate.edu/admissions/#transfercreditstext</a></p>	
<p>2B. Last 32 Credits  <a href="https://catalog.iastate.edu/academics/#graduationtext">https://catalog.iastate.edu/academics/#graduationtext</a></p>	
<p>2C. Policy/Issue Prioritization</p> <ul style="list-style-type: none"> <li>● From 100 Ideas in 100 Days discussion <ul style="list-style-type: none"> <li>● Review the policy that allows Academic Standards Committee in each college to set higher GPA and other requirements for re-admitting students (following dismissal) – consistency across colleges</li> <li>● Review and revise the Progress/Probation/Warning Policy – differences for students with &gt; 75 credits – The entire policy needs reviewing</li> <li>● Maximum credit limit per term (18 cr – undergrad) – while exceptions are allowed, this could be an obstacle for some high-achieving students and may impact time to degree – also should there be different limits for students on probation/warning or reinstated?  (<a href="https://catalog.iastate.edu/registration/#limitsholdstext">https://catalog.iastate.edu/registration/#limitsholdstext</a> )</li> <li>● Review policy for transfer deficiencies</li> <li>● Drop limit – consistency across colleges, change from class count to credit count, should there be a drop limit? 5 drops for new direct students, 4 for transfer students</li> </ul> </li> </ul>	

<https://catalog.iastate.edu/registration/#limitsholdstext> )

- 32 credit rule. If 12 credits are required for full-time status, and an average credit load is 15 credits, then perhaps we could consider bringing this down to the final 30 credits. In now 24 credits completed at ISU. Otherwise, students are required to take two-16 credit semesters. Also, as it is noted in the catalog, we are allowed to waive 6 credits with permission. Since the catalog automatically makes an allowance for 6 credits to be waived, It would make sense to drop this down.
- Other Policies
  - Academic Integrity – online courses/exams
  - Academic Renewal
    - To be eligible ‘Students must not have graduated from Iowa State University’
    - Question – are students eligible in they transferred to another university, earned a degree and want to return to ISU?  
<https://catalog.iastate.edu/registration/#reinstatementrenewalstext>
  - Designated repeats – change from credit count to class count, limit number of times a course can be repeated, graded to Pass/Not Pass?  
(<https://catalog.iastate.edu/academiclife/gradingssystem/#gradepolicytext> )
  - Posthumous degree
  - Academic misconduct – sanction for students dropping courses who have been accused of academic misconduct  
([https://catalog.iastate.edu/academic\\_conduct/#academicdishonestytext](https://catalog.iastate.edu/academic_conduct/#academicdishonestytext) )

#### FUTURE MEETINGS

TBD. January, second week of classes.