

IOWA STATE UNIVERSITY MINUTES

Meeting: Academic Standards and Admissions Committee	Key Roles
Date: Wednesday, Sept. 16, 2020	Meeting Leader: Terri Boylston
Place: virtual	Support: Laura Bell
Start Time: 2:00 p.m.	End Time: 3:00 p.m.

TOPIC	DISCUSSION
Introductions	
Approval of Minutes –May 7, 2020	Motion: Townsend, 2 nd Selby Approved, 9/16/20
• OLD BUSINESS	
<p>1A. Graduation with Distinction</p> <ul style="list-style-type: none"> • ‘Graduation with Distinction’ and ‘Cum Laude’ policies <ul style="list-style-type: none"> • 60 graded credits • BLS program – 45 graded credits • BSN program – 32 credits • Other 32 credit programs? • Final ‘cum laude’ designation - • Registrar’s website: https://www.registrar.iastate.edu/students/deans-list • Catalog: https://catalog.iastate.edu/academics/#scholasticrecognitiontext 	
<p>1B. Graduation with Distinction – BSN Program</p> <p>Candidates for the bachelor of science in nursing degree may graduate with distinction as outline above providing that they (a) have earned a cumulative grade point average of 3.50 or higher at ISU at the beginning of their final term, (b) have completed 32 semester credits of coursework at ISU at the time of graduation.</p> <ul style="list-style-type: none"> • U of I policy for graduation with distinction - BSN 	
NEW BUSINESS	
<p>2A. 100 Ideas in 100 Days – Academic Policies</p>	<p>Kim Linduska is leading this project for the university. The goal is to identify ways we can increase enrollment and retention at ISU. There are 5 subgroups, one related to Academic Policies. Phil and Terri are two of the co-chairs for the Academic Policies Committee. Jonathan is co-chair for the Student Retention Committee.</p> <p>Some of these ideas are included in the Policy/Issue Prioritization. We would like to add drops/drop limits versus repeat credits to the top of the list.</p> <p>We need to look at the workload impact that a lot of these policies have on advisers. Particularly in a COVID environment. Students are struggling more and advisers are being asked to do more. Adding a winter session or</p>

	<p>early spring term adds to the workload of our staff and advisers.</p> <p>Policies that have become larger obstacles due to COVID:</p> <ul style="list-style-type: none"> • Period two drops. The form distributed this summer is not a form that will be used forever. This used to be a student driven process. The student was responsible for getting the drop slip and obtaining the signatures. This process has now changed and is now reliant on the adviser. <ul style="list-style-type: none"> ○ Instructors are not sure what to do as they do not have a form to sign. ○ Students do not have access to the form and there is additional workload added to the advisers. ○ We need to work to streamline this existing process. Long term we would make this form fillable and place the responsibility back on the student. • Pre-req's have to be checked at a college or department level before the next term. In order to take Calc 2 the student has to take Calc 1. This is not an efficient process. Students may not be told they are unable to take a course until the first day of classes if they did not meet the pre-req. <ul style="list-style-type: none"> ○ This will be a part of Workday Student. We do not yet have the okay to move forward with Workday Student. We are still in ADIN. If approved we would still be 5 years away from implementation of Workday Student. ○ Students are assumed to have passed all their courses until after grades have been processed. Once grades are processed, the system updates to alert if a student has not met the requirement. • Standalone credits for majors, we have a couple programs on campus where you can take all the same coursework with a few exceptions and get two different majors. <p>If you have ideas related to academic policies please share these with Terri, Phil or Kim.</p>
2B. New Winter session	<p>We are not standing up a separate winter term. These are spring courses.</p> <ul style="list-style-type: none"> • When students register for winter session courses they will register at the same time for spring. • Transcribing and grade reporting for these courses will be in spring. • Students will be charged a flat rate fee for these courses on top of their already assessed spring tuition and fees. <ul style="list-style-type: none"> ○ Students who are enrolled in 3 credits of winter session courses and 9 credits in

	<p>the spring, will be taking 12 credits for the spring semester.</p> <ul style="list-style-type: none"> • These courses are only for currently enrolled students. Students dismissed for the fall, will not be allowed to take courses in the winter session. • Our fall session ends November 25th and grade submission has been pushed back to December 9th. Academic standing would run overnight. Classes start the following Monday. • The winter session courses will be considered as part of the spring semester. Students will not see their grades until spring. • There are 25-35 courses being considered. Predominantly these will be high demand, general education courses. These are online only courses. There is a possibility that some of the courses could have an in person component i.e. lab or studio courses. <p>For those student who are academically dismissed in the fall, we will drop them from their winter session course. We will not drop them from their “true spring” courses until we are notified by the colleges.</p> <ul style="list-style-type: none"> • Students have to sit out a semester after being dismissed. The timeframe for notifying the Registrar’s office will be sped up for the colleges. <p>It would be nice to have a brief policy statement from the Registrar’s office regarding how this winter session works in with the spring as well as fall dismissal. There are five work groups on Winter session, one is focused on Marketing. We will be putting out FAQ’s like we did with the PNP for students and advisers. Jennifer shared information about this with the Registration and Classification Committee members in their meeting yesterday.</p> <p>Currently, the university is considering a limit of 4 credits. This will be a recommendation to the students. This will be part of the advising period between advisers and students, it will not be enforced in the registration system. As this is not a separate term now, for us to be able to enforce this in the system, it would require 4 days of IT’s time to make this happen. Out of consideration of IT’s time and other projects they are addressing, they are not able to make this happen for this session. The system will limit the student to the total amount of credits for the spring term (18 or 21 credits). It will not limit the student on the amount of credits they can take in the winter session.</p>
<p>2C. Policy/Issue Prioritization</p> <ul style="list-style-type: none"> • From 100 Ideas in 100 Days discussion 	<p>One issue we have been seeing within the office, for continuing students, we add every single grade for a course and add it to the student’s record. We are now seeing more students with transfer deficiencies. We are</p>

- Requirements for re-admitting students (following dismissal) – consistency across colleges
- Progress/Probation/Warning Policy – differences for students with > 75 credits
- Maximum credit limit per term (18 cr – undergrad) – different limits for students on probation/warning?
(<https://catalog.iastate.edu/registration/#limitsholdstext>)
- Review policy for transfer deficiencies
- Drop limit – consistency across colleges, change from class count to credit count, should there be a drop limit?
(<https://catalog.iastate.edu/registration/#limitsholdstext>)
- Other Policies
 - Academic Integrity – online courses/exams
 - Academic Renewal
 - To be eligible ‘Students must not have graduated from Iowa State University’
 - Question – are students eligible in they transferred to another university, earned a degree and want to return to ISU?
<https://catalog.iastate.edu/registration/#reinstatementrenewalstext>
 - Designated repeats – change from credit count to class count, limit number of times a course can be repeated, graded to Pass/Not Pass?
(<https://catalog.iastate.edu/academiclife/gradingssystem/#gradepoliciesstext>)
 - Posthumous degree
 - Academic misconduct – sanction for students dropping courses who have been accused of academic misconduct
(https://catalog.iastate.edu/academic_conduct/#academicdishonestystext)

sometimes delaying the student’s degree conferral due to transfer deficiencies.

FUTURE MEETINGS

- Sept. 30
- Oct. 14
- Oct. 28
- Nov. 4
- Nov. 11