

IOWA STATE UNIVERSITY MINUTES

Meeting: Academic Standards and Admissions Committee	Key Roles
Date: Wednesday March 3, 2021	Meeting Leader: Terri Boylston
Place: virtual	Support: Laura Bell
Start Time: 2:00 p.m.	End Time: 3:00 p.m.

TOPIC	DISCUSSION
Approval of Minutes –February 17, 2021	Vote: Approve, unanimous
OLD BUSINESS	
1A Winter Session – updates?	
1B. Graduation with distinction – transfer students (https://catalog.iastate.edu/academics/#scholasticrecognitioncontext)	Graduation with distinction will be based on the student’s GPA at the time of graduation. Students must complete 60 credits of coursework at ISU, which includes 50 graded or Satisfactory-Fail credits. This aligns with policy for the Dean’s List.
<ul style="list-style-type: none"> • Propose – 50 credits graded or S-F courses • Dean’s List: 3.50 gpa for 12 credits of graded or S-F courses 	<p>Certain courses such as some practicums, study abroad trips, and so forth can be graded on a satisfactory-fail basis. Pass/Not Pass is at the student’s discretion. If this were approved this past fall it would go into the next catalog. Jennifer will check with Jenni Keitges to see if this is in the current catalog. If we pass this now, it will be added to a future catalog. As this is a more student friendly policy, we could discuss adding it to the current catalog as this is advantageous to the student.</p> <p>Theoretically, based on the way this is worded, a student could take 50 credits of Satisfactory-Fail. This issue came up due to a student who had several S/F credits. The student in question had only 45 graded credits and 10 were S/F. This transfer student was asking that we consider lowering the number of required credits.</p> <p>Motion to approve: Moved: Selby, seconded: Behnken Vote: unanimous approval.</p>
1C. Drop Limits <ul style="list-style-type: none"> • Approved, Academic Affairs Council 2/24 	This will be moving along to Faculty Senate Executive Board.
1D. Repeat Credits <ul style="list-style-type: none"> • Will be presented at Academic Affairs Council on 3/10 	This will be moving along to Academic Affairs council.
NEW BUSINESS	
2A. Transfer Deficiencies https://catalog.iastate.edu/admissions/#transfercreditstext	Historically when all transfer credit was going through admissions, we selected the most advantageous grade for the student. We started splitting up the record and posting out all takes of a course. Since doing this, we are now seeing more students with transfer deficiencies. Some of these are being addressed by advisors and others are sharing with the student they need to address the deficiency, despite their having met requirements.
2B. Last 32 Credits https://catalog.iastate.edu/academics/#graduationtext	<p>Generally, students graduating from ISU are supposed to complete their last 32 credits at ISU. We will waive 6 of the last 32 if they take transfer coursework or study abroad.</p> <p>Should we drop this down, especially if we are waiving 6 credits with permission. We use 120 as though it is universal. This is not the case for all departments and colleges. For engineering 16 credits a semester for a four-year program is normal.</p>

	<p>If we can have the adjustment or waiver on a case-by-case basis, there does not appear to be an issue with keeping this at 32 credits.</p> <p>In Jennifer’s experience at ISU this has never been an issue. The minimal number of cases that have come up have been able to be addressed with the advisor’s assistance.</p> <p>We want students to have a significant number of their credits from ISU. It is possible for a student to come in with 88 credits, take 32 credits at ISU and still meet the requirements to graduate.</p> <p>Should we instead increase this number? If we looked at increasing the number of credits, we could increase the number required for their major be from ISU. There are very few requests being received for waivers and those that are being received are legitimate.</p> <p>These are the upper-class classes. It is the lower-level courses they can take at community colleges that are easier. Usually, the only time this comes up is in study abroad cases. There does not appear to be an issue to resolve.</p> <p>Is there an understanding of why 32 was decided? Jonathan will look up the minimum course load taken for a 4-year program. For engineering 16 credits is a full course load for students, this could be where the 32 credits were derived.</p> <p>Motion to maintain the 32-credit policy. Moved: Selby, seconded, Townsend. Vote: Approve, unanimous</p>
<p>2C. Policy/Issue Prioritization</p> <ul style="list-style-type: none"> • From 100 Ideas in 100 Days discussion • Maximum credit limit per term (18 cr – undergrad) – while exceptions are allowed, this could be an obstacle for some high-achieving students and may impact time to degree – also should there be different limits for students on probation/warning or reinstated? (https://catalog.iastate.edu/registration/#limitsholdstext) • Review policy for transfer deficiencies • 32 credit rule. Academics Iowa State University Catalog (iastate.edu) If 12 credits are required for full-time status, and an average credit load is 15 	<p>Shawn Boyne indicated there is a probation communications workgroup that will be looking at warning and dismissal communications. Shawn asked we table this to next year to give this work group time to develop ideas. They will share their ideas with the FSASAC.</p> <p>Currently, this group does not have a faculty representative. The workgroup is trying to document the entire process from A-Z. Students are getting multiple messages from different offices. They are also reviewing the self-assessment form to ensure this makes sense. Also, the committee is looking at the warning process and communications. There is a model from a peer institution that has success coaches that meet with students to prevent them from being on academic probation.</p> <p>There are 15-20 people on this committee. There are members from Registrar, Student Services offices and so forth. Shawn wants to look at the processes first. They are looking at changing the messaging and found this requires an IT lift to make this happen.</p> <p>Policies such as pass not pass, calendar and others that would have been under Faculty rule are now being taken on by other workgroups. There are concerns about being able to have the decision-making abilities returned to faculty. The concern is long term, impactful decisions are being made by committees that may not have proper representation who fully understand the issues. This seems to have become an issue this past year due to the changes related to remote work.</p> <p>There is a different process with Financial Aid, these are separate and under federal rules. We can use these rules to boost our communications. For example, a student must make 75% academic progress. The Office of Financial Aid could put in alerts for students who were at 78% this semester but may not</p>

credits, then perhaps we could consider bringing this down to the final 30 credits, In now 24 credits completed at ISU. Otherwise, students are required to take two-16 credit semesters. Also, as it is noted in the catalog, we are allowed to waive 6 credits with permission. Since the catalog automatically makes an allowance for 6 credits to be waived, it would make sense to drop this down.

- Other Policies
 - Academic Integrity – online courses/exams
 - Academic Renewal
 - To be eligible ‘Students must not have graduated from Iowa State University’
 - Question – are students eligible in they transferred to another university, earned a degree and want to return to ISU?
<https://catalog.iastate.edu/registrarion/#reinstatementrenewaltext>
 - Posthumous degree
 - Academic misconduct – sanction for students dropping courses who have been accused of academic misconduct (https://catalog.iastate.edu/academic_conduct/#academicdishonestytext)

make this the next semester. We could partner to have earlier communications and referrals.

Engineering has a program where advisors meet with these students every three weeks to assist them and follow up with them about their progress. CALS has the Smart Steps program. We did 40 courses and are close to 90% faculty participation. The faculty are doing a phenomenal job in supporting our outreach efforts.

Engineering is experiencing frustrations regarding students who despite their efforts are not progressing in the engineering program. Despite advising and coaching efforts to seek different majors and opportunities, these students are continuing with their majors. The committee will be partnering with UAAC about how to communicate with this generation.

Academic Renewal and academic integrity are policies we may want to address moving forward. We may focus on honor codes or pledges with online courses. Bob Reason is leading this effort.

Meetings on Wednesdays at 2:00-3:00 PM

March 17

March 31

April 14

April 28