

ACADEMIC AFFAIRS COUNCIL

AGENDA

TUESDAY, 30 AUGUST 2016

2:10-3:00 P.M. - 107 LABORATORY OF MECHANICS

Attending: Anne Marie Fiore, Dan Naegele, Doug Jacobson, Brad Skaar, Tim Bigelow, Lee Burras, Kathleed Waggoner, Bill Dilla, Dave Holger

- I. Call to Order [Minutes recorder:Dilla _____]
- II. Approval of Minutes of 19 April, 2016 Skaar moves Jacobson seconded Approved unanimously
- III. Announcements: Bigelow announced that the AAC will have a report from Student Affairs on the Dead Week policy to discuss at the next meeting

V. Committee Reports:

- A. FS Curriculum Committee – Jacobson no updates
- B. Academic Standards and Admissions Committee – Peters not present
- C. Outcomes Assessment Committee – Skaar HLC accreditation quality initiative will make changes to the post-graduate survey. Career services departments from the various colleges have collaborated to make they surveys uniform. Departments may add additional questions to the uniform survey if they wish.
- D. Government of the Student Body (GSB) - Leidahl not present

VI. Unfinished Business:

- A. Student Affairs Committee discussion on Dead Week policy. This will occur next meeting.
- B. Diversity Course Requirement Assessment survey and policies have been circulated for comment. The plan is to distribute the survey early this semester so responses can be tabulated and reported by the end of the semester. The survey will tabulate the methods by which courses achieve US Diversity objectives. However, we need to define what we are going to do with the data—what are the ramifications?

Other questions: how detailed does the process of evaluating assessment materials have to be? What is the process for dealing with a course that doesn't meet US Diversity objectives? What do we do with a course where the assessment materials for a class are not adequate? How often will courses be assessed?

Additional discussion centered on what the survey should be covering. Are we only documenting whether objectives are being assessed? Or, are we attempting to gather assessment data on the first round? The concerns raised by students at Iowa State last year regarding diversity education indicate that timely documentation of the learning objectives covered by US Diversity courses is important. Therefore, our objective at this point is to document that the existing system of US Diversity courses is working. More detailed assessment of diversity learning outcomes can occur later.

The outcomes assessment committee will revise the survey so that it no longer requests assessment results. They will contact Associate Deans to develop a mailing list of instructors. Comments on the revised draft will be handled electronically by the AAC to facilitate timely deployment of the survey.

VII. New Business:

A. New Business from the floor NONE

VIII. Adjournment