ACADEMIC AFFAIRS COUNCIL

MINUTES FOR THE MEETING HELD TUESDAY, 29 AUGUST 2017
2:10-3:00 P.M. - 107 LABORATORY OF MECHANICS

Members in attendance (in alphabetical order):

Beitz, Don
Bigelow, Tim
Dilki, Bill
Fiore, Anne Marie
Jacobson, Doug
Peterson, Frank
Shelly, Mark
Van der Zander, Ann Marie
Wheeler, Andrea

Chair: Tim Bigelow

I. Call to Order. Minutes recorder: Andrea Wheeler.
II. Approval of Minutes of 18 April, 2017
III. Announcements – None.

V. Committee Reports:
   A. FS Curriculum Committee – Jacobson
   B. Academic Standards and Admissions Committee - Peters
   C. Outcomes Assessment Committee
   D. Student Government

VI. Unfinished Business:
   A. Shared University General Education List

VII. New Business:
   A. Termination of the MS in Landscape Architecture approved by committee to be presented to Senate.
   B. Diversity/International Perspectives Renewal. Guidelines modified. Reviews every 4 years by the Department. The courses need to explain the outcomes and how they are assessing them. Thoroughgoing assessment requirements – discussed including the need to provide examples of student work – (although this is a bit beyond what is expected currently) Examples of student work required but committee discussed what if it is a discussion based course? Then you have the multiple-choice exams, what about them? Committee discussed why choose 2 points out of five, the original verbiage suggests you have to cover 2 points. LAS has a lot of courses but this might mean assessing 50 or so a year. It might mean the removal of a number of different courses because of the requirement for assessment. This could be good as it will mean it is more lean and improves quality of the course.
New forms need to be drafted “U.S. Diversity Course Renewal Form” or the “International Perspectives Course Renewal” form. Probably best if an online form.

C. Diversity/International Perspectives Requirement Modification
   Option to accept the revised Guidelines and Procedures. Rescinded motion. The revised Guidelines and procedures will be run by the Curriculum Committee and Outcomes Assessment committee.

D. New Business from the floor. None

VIII. Adjournment

Respectfully submitted,
Andrea Wheeler, Recording Secretary 10/02/2017