

## Academic Misconduct

- Correction of errors in which sections of policy were removed without approval by FS-ASAC or Faculty Senate (does not need to be voted on since it is a correction):
  - Educational sanctions for students committing academic dishonesty. (gray highlights – policy from 2021-2022 and previous catalogs; blue highlights – policy from 2019-2020 catalog)
    - Course and grade outcomes are determined and assigned by instructor (2021-22 catalog)
    - A student accused of academic dishonesty may stay in course or drop (2021-22 catalog)
    - Student that deny academic misconduct and are later found to be responsible, regardless of whether or not they dropped the course, could receive an F for the course (2019-20 catalog)
    - Statement that student records concerning academic dishonesty are maintained by the Dean of Students Office (2021-22 catalog)
- Proposed policy changes (blue font) – to be voted on:
  - Stated the policy for academic misconduct, as related to grades, must be stated in the syllabus.
  - Academic repercussions for academic dishonesty are at the discretion of the instructor
  - Minor wording modifications for consistency.
  - Removed references to ‘college-specific policies’

Academic Misconduct	
Catalog: <a href="https://iastate.edu">Academic Conduct   Iowa State University Catalog (iastate.edu)</a> (2023-24)	
Current Policy	Proposed Policy
<p><b>Reporting Academic Misconduct and Academic Outcomes</b></p> <p>Academic misconduct is a violation of the behavior expected of a student in an academic setting as well as a student conduct violation. A student found responsible for academic misconduct is subject to appropriate academic penalty, to be determined by the instructor of the course, as well as sanctions under the university <a href="#">Student Code of Conduct</a>. If an instructor believes that a student has behaved dishonestly in a course, the following steps <b>are recommended:</b></p>	<p><b>Reporting Academic Misconduct and Academic Outcomes</b></p> <p>Academic misconduct is a violation of the behavior expected of a student in an academic setting as well as a student conduct violation. A student found responsible for academic misconduct is subject to appropriate academic penalty, to be determined by the instructor of the course, as well as sanctions under the university <a href="#">Student Code of Conduct</a>. If an instructor believes that a student has behaved dishonestly in a course, the following steps <b>are recommended:</b></p>

1. Contact the student to indicate there are concerns with the coursework; this can be done via email or another appropriate student learning platform.
2. Provide the student an opportunity to respond and indicate whether they admit or deny responsibility.
  - a. Where students request to meet, instructors can facilitate this as plausible (in-person or virtual), involving the relevant and appropriate instructors for the referral (e.g., teaching assistant for the course and/or supervising faculty.)
  - b. In cases involving multiple students, it recommended that meetings are with individuals.
3. If they **deny** responsibility, do not assign a grade for the assignment or course (leave grade as **N for grade processing**) until the Office of Student Conduct has shared the student disciplinary conclusions.
4. If they **admit** the misconduct, you may **assign a grade** according to your discretion and what you may have outlined in your syllabus.
5. Refer the case and information to the Office of Student Conduct via their website reporting form, including related materials such as exams, coursework, reports, websites, external resources, syllabi, summary of the interaction with student(s), and other relevant information, as requested.

In cases involving denial of responsibility, when an outcome is determined by the Office of Student Conduct, both the student and the instructor will be notified of the disciplinary process conclusions.

For questions regarding the process, contact the Office of Student Conduct.

The complete Student Code of Conduct policy and process pertaining to academic misconduct can be found

at <https://www.policy.iastate.edu/policy/SDR>.

1. Contact the student to indicate there are concerns with the coursework; this can be done via email or another appropriate student learning platform.
2. Provide the student an opportunity to respond and indicate whether they admit or deny responsibility.
  - a. Where students request to meet, instructors can facilitate this as plausible (in-person or virtual), involving the relevant and appropriate instructors for the referral (e.g., teaching assistant for the course and/or supervising faculty.)
  - b. In cases involving multiple students, it **is** recommended that meetings are with individuals.
3. If the student **denies** responsibility, the instructor will not assign a grade for the assignment or course (leave grade as **N for grade processing**) until the Office of Student Conduct has shared the student disciplinary conclusions.
- ~~4.~~ If the student admits the misconduct, ~~you~~ the instructor may assign a grade according to your discretion and what you may have as outlined in your the syllabus.
5. Refer the case and information to the Office of Student Conduct via their website reporting form, including related materials such as exams, coursework, reports, websites, external resources, syllabi, summary of the interaction with student(s), and other relevant information, as requested.

In cases involving denial of responsibility, when an outcome is determined by the Office of Student Conduct, both the student and the instructor will be notified of the disciplinary process conclusions.

For questions regarding the process, contact the Office of Student Conduct.

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Information previously included in 2021-22 Catalog: [2021-22\\_Catalog\\_Appended.pdf \(iastate.edu\)](#)  
(p. 40-41)

If a student either admits dishonest behavior or is found responsible for academic misconduct by the Office of Student Conduct or the Student Conduct Hearing Board, sanctions are imposed based on the severity of the misconduct, and might include any of the following:

1. Disciplinary Reprimand: An official warning followed by the written notice to the respondent / recognized student organization (RSO) that their conduct is in violation of university rules and regulations.
2. Conduct Probation / Conditions: A more severe sanction than a Disciplinary Reprimand. It is a period of review during which the respondent /RSO must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period.
3. Deferred Suspension: A suspension, but which is deferred subject to a definite or indefinite period of observation and review. If a respondent/RSO is charged with a violation of the Student Code of Conduct or order of a judiciary body while on Deferred Suspension, a Deferral Revocation Hearing may be held, and if found responsible, suspension may be recommended to the Dean of Students.
4. Defined Length Suspension: The student is dropped from the university for a specific length of time. This suspension may not be less than one semester or more than two years. Reinstatement may be contingent upon meeting the written requirements of the SCHB at the time the sanction was imposed. A hold will be placed on reentry until reinstatement is granted under the procedure provided.
5. Indefinite Suspension: The student is dropped from the university indefinitely. Reinstatement may be contingent upon meeting the written requirements of the SCHB specified at the time the sanction was imposed. Normally, a student who is suspended indefinitely may Full PDF 41 not be reinstated for a minimum of two years. A hold will be placed on reentry until

reinstatement is granted under the procedure provided.

6. Expulsion: The student is permanently deprived of their opportunity to continue at the university in any status.

7. Transcript Notation: When a student is sanctioned with an expulsion, suspension or revocation of admission, a written notation will be placed on the student's official transcript

Educational sanctions are often also assigned.

Course and academic outcomes (grades) related to incidents of academic dishonesty are determined and assigned by faculty pursuant to their course policy and/or college-specific policy.

A student accused of academic misconduct has the option to stay in the class or to drop the class if the drop is made within the approved time periods and according to the regulations established by the university.

Student records concerning academic dishonesty are maintained in the Dean of Students Office for a period of seven years, after which the file records are purged. These student records are subject to state and federal laws and regulations guiding confidentiality of student records. However, when the student is expelled, suspended, or their admission is revoked, a notation will appear on the academic transcript that the student has been dropped due to disciplinary action and is not eligible to enroll. In the event that an instructor is uncertain how to handle an incident of suspected academic dishonesty, the Office of Student Conduct is available to consult with the instructor in deciding a proper course of action to be taken.

Educational sanctions are often also assigned.

Course and academic outcomes (grades) related to incidents of academic dishonesty are determined and assigned by faculty the instructor pursuant to their course policy, and/or college-specific policy and as outlined in the course syllabus.

A student accused of academic misconduct has the option to stay in the class course or to drop the class course if the drop is made within the approved time periods and according to the regulations established by the university. If the student chooses to drop the course and if the student is later found responsible for academic misconduct, then, at the discretion of the instructor, academic repercussions may follow, per the course syllabus and/or college-specific policy, up to and including receiving an 'F' for the course on the transcript.

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Information previously included in the 2019-2020 catalog ([Iowa State University – 2019-2020 \(iastate.edu\)](http://iastate.edu)) p. 10

A student accused of academic misconduct has the option to stay in the class or to drop the class if the drop is made within the approved time periods and according to the regulations established by the university. If the student chooses to drop the class, the student will be required to sign a statement of understanding that if the student is later found responsible for academic misconduct, then the student will receive an "F" for the course.

Approved, FS-ASAC, 6-0-0, 2024-01-26

Approved, Academic Affairs Council, 9-0-0, 2024-02-26

Revised version Approved FS-ASAC, 6-0-0, 2024-04-05 (removed references to college-specific policies and proposed addition for syllabus statement)